

REGULAR MEETING OF UNDERWOOD CITY COUNCIL
CITY HALL – 241 Third Street
Tuesday, February 13, 2018 Minutes

Call to Order: Mayor Denny Bardsley called the meeting to order at 7:00 p.m.

Roll Call: Present were: Freuck, Dose, Pingel, Erwin, Mayabb and Sorlien. Absent: Tiarks. Public present: Dave Smith.

Pledge of Allegiance: All participated in the Pledge of Allegiance.

Approval of Agenda: Pingel moved, Erwin seconded to adjust the agenda and move Computer Systems, Inc. after the Fieldcrest 2 Final Plant and add #18 Employee Benefits. All ayes. Motion carried 4-0.

Approval of Minutes: Erwin moved and Dose seconded to approve minutes from the following meetings: January 09, 2018, January 16, 2018, January 24, 2018, January 28, 2018, February 6, 2018. All ayes. Motion carried 4-0.

Public Forum: No items were brought up at the public forum.

Approval of Resolution 18-02-01: Resolution approving Final Plat of Fieldcrest Addition – Phase 2. Pingel moved and Erwin seconded to approve Resolution 18-02-01. Roll call 4-0 all ayes. Motion carried.

Computer Systems, Inc.: Pingel approved, Freuck seconded to proceed with Computer Systems, Inc. proposed hardware for the new server. All ayes. Motion carried 4-0.

Annual Service Agreement – Lift Station Pumps: Freuck moved and Pingel seconded, to get a second estimate for an annual service agreement for the Lift Station Pumps. All ayes. Motion carried 4-0.

Western Iowa Development Association: Pingel moved to table this topic until more information is received, seconded by Erwin. All ayes. Motion carried 4-0.

Appointment of City Committees: Pingel moved and Erwin seconded, to approve Casey Bargery to be on the Planning and Zoning Committee. All ayes. Motion carried 4-0.

Consent Agenda and Claims: Erwin moved, Freuck seconded to pay the following claims: Able Locksmiths \$642.50; CenturyLink \$626.47; Computer Systems, Inc. \$660.00; Ideal Pure Water \$43.20; Iron Mountain \$95.57; Marissa Lockwood \$440.13; Menards \$102.25; MidAmerican Energy \$3,775.87; Quill \$187.95; RVS Software \$230.48; USA Blue Book \$116.54; US Bank Visa \$843.31; US Postmaster \$112.70. All ayes. Motion carried 4-0.

CLAIMS FOR COUNCIL APPROVAL

13-Feb-18

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland	Fuel - Fire & City Hall	\$555.32
Bobcat of Omaha	Vehicle Repair/Maintenance	\$391.53
City of Council Bluffs	Salt	\$501.66
Counsel	12/30-3/1/18 Contract	\$462.94
Computer Systems	Services 1/1-3/31/18	\$546.50

Electric Pump	Electric Pump	\$543.18
EMS	Rescue Biling	\$206.89
Friends of Underwood	Remainder of Grant	\$859.90
Gary Ehrens	Labor/snow removal(\$67.50) & Batteries (\$5.34)	\$72.84
Iowa One Call	Service	\$23.40
Identity	City Hall Sign (1/2 paid 12/14/17)	\$582.50
IMFOA	Membership dues	\$50.00
International Institue of Municipal Clerks	Annual Membership	\$185.00
Iron Mountain	12/27/17-01/23/18 Service	\$73.52
Life Assist	Rescue Supplies & Operations	\$1,131.40
Office of Auditor of State	Periodic Exam Fee	\$1,200.00
Max I Walker	Rug Service	\$41.32
Marne Elk Horn	Internet	\$10.00
NAPA	Fire Dept.	\$131.88
Paco's Tires, LLC	4-tires & disposal of old (Flatbed truck)	\$816.00
People Service	Sampling Service	\$1,000.00
Regional Water	Water Services	\$90.00
RVS Software	Draft Forms	\$39.29
SWICA	Dues	\$20.00
Snyder & Assoc.	Fieldcrest Review	\$706.48
United Benefit Society	Fire Dept.	\$40.00
UnityPoint Clinic-Occuational Medicine	MUCCA Membership Dues	\$40.00
Verizon	Pagers	\$136.06
Jan Gross Payroll		\$14,338.57
	total	\$24,796.18

Friends of Underwood Request to use Storage Unit (Signs, Decorations, etc.): Freuck moved and Erwin seconded to allow the Friends of Underwood to use Storage Unit. All ayes. Motion carried 4-0.

United Parcel Service: Freuck moved to table this until such time there are further issues, seconded by Pingel. All ayes. Motion carried 4-0.

Review Budget FYE 2019: Erwin moved and Pingel seconded to have a Special Meeting on Monday 2/19 at 7 p.m. for final review and approval of the budget and consideration of the Public Works Assistant position.

March-April-May Regular Scheduled Meetings: Dose moved and Pingel seconded to conduct the March, April and May 2018 regular scheduled meetings as follows: Monday, March 12 at 6 p.m. regular, Wednesday, April 11 at 7 p.m., and Wednesday, May 9 at 7 p.m. All ayes. Motion carried 4-0.

Employee Benefits: Pingel moved and Freuck seconded employee benefits begin on the first of month after date of hire, retro to January 1, 2018. All ayes. Motion carried 4-0.

Reports:

- A Fire/Rescue Department: 28 runs this year. Pancake breakfast on April 2018.
- B. Mayor: Meeting on Thursday to represent the city as an elected official.
- C. Clerk: SWICAA meeting on 2/15 and ICAP bi-yearly review on 2/22
- D. Maintenance: Thank you to Justin Mayabb and Todd Erwin for helping with the sewer and working with Jonathan.
- E. Council Committees:
 - a. Economic Development: Mayor contacted Welbourne. Advanced SW Iowa meeting on Friday.
 - b. Finance: Last budget workshop on 2/19 to finalize for notice of public hearing.
 - c. Personnel: Interviews on Monday, 2/19, for Public Works Assistant.
 - d. Streets: Nothing.
 - e. Sewer: Continue to work on the sewer.
 - f. Cemetery: Nothing.
 - g. Water: Request from city staff that if citizen wants their garbage/write a letter, what, how long, where was the leak was or come to next council meeting
 - h. Code Compliance: Nothing.
 - i. Parks: Nothing.

Pingel moved and Erwin seconded adjourned the meeting at 8:00 p.m. All ayes. Motion carried 4-0.

Dennis Bardsley, Mayor

(attest) Cindy Sorlien, City Clerk/Administrator