

REGULAR MEETING OF UNDERWOOD CITY COUNCIL
CITY HALL – 218 SECOND STREET
Tuesday, August 8, 2017– 7:00 P.M.
MINUTES

Mayor Bardsley called the meeting to order at 7:00pm. Present were Wahle, Dose, Freuck, Pingel, and Erwin. Also present were Willard and Goehring. Public present were Sandy Redshaw, Jackie Masker, Dave Smith, Alan Hedegaard, David Richwine and Evan Martin. All participate in the Pledge of Allegiance.

Willard requested a line item be added to Action Pursuant to Closed Session. Motion made by Freuck with second by Erwin.

Bardsley asked for approval of amended agenda, all aye. Motion carried 5-0.

Bardsley noted a typo on minutes from July 11th stating the word “moced” instead of “moved”. Willard will correct. Erwin moved to approve the minutes with Pingel second, all aye. Motion carried 5-0.

No public present for public forum.

Sandy Redshaw and Jackie present for Friends of Underwood, asking for permission to pursue grants for benches and flower pots in town. Redshaw discussed placement of and other approvals Friends will obtain other community approvals as well to proceed. David Richwine and Evan Martin from Access Systems present bid for phone and copier contracts. Willard presents contracts from Counsel for copier. Willard will obtain more phone bids. To be discussed at next Council meeting.

Mayor Bardsley reads Resolution 17-08-01: Resolution approving a Loan Agreement, providing for the issuance of a \$173,000 General Obligation Property Acquisition Note and authorizing the levy of taxes to pay the same. Pingel moved to approve the Resolution with Freuck second, all aye by roll call vote. Motion carried 5-0.

Mayor Bardsley opened public hearing on proposed designation of the Fieldcrest Phase 2 Urban Renewal Area on a motion made by Freuck with Erwin second. All aye, motion carried 5-0. Public hearing opened at 7:38pm. Council discussed development with Alan Hedegaard and Dave Smith from Shiloh Properties. Erwin motioned to close Public Hearing with Pingel second. All aye, motion carried 5-0. Public hearing closed at 7:42pm. Mayor Bardsley read Resolution 17-08-02: A Resolution to Declare Necessity and Establish an Urban Renewal Area, Pursuant to Section 403.4 of the Code of Iowa and Approve Urban Renewal Plan and Project for the Fieldcrest Phase 2 Urban Renewal Area. Freuck motioned to approve the Resolution with Dose second, all aye by roll call vote. Motion carried 5-0.

Mayor Bardsley read the first reading of Ordinance 227: An Ordinance Providing for the Division of Taxes Levied on Taxable Property in the Fieldcrest Phase 2 Urban Renewal Area, Pursuant to Section 403.19 of the Code of Iowa.

Mayor Bardsley read Resolution 17-08-03: Resolution Setting a Date of Meeting at which it is Proposed to Approve a Development Agreement with Shiloh Properties, LLC, Including Annual Appropriation Tax Increment Payments. Pingel motioned to approve the Resolution with Freuck second. All aye, motion carried 5-0. Special meeting set for August 22, 2017.

Mayor Bardsley read Resolution 17-08-04: Resolution Approving Installation of and Setting Cost Billed for Sewer Shut-Off Valves. Freuck motioned to approve the Resolution with Pingel second. All aye, motion carried 5-0.

Goehring discussed the annual Bobcat upgrade and options. Motion to table by Freuck with Pingel second. All aye, motion to table item carried 5-0.

Willard discussed the irrigation meter issues and presented possible solution to the problem. The City will continue to work on investigating the item and report back to Council.

People Service discussion was temporarily tabled to the end of the Council meeting.

Council discussed the annual pay increase for employees. Personnel committee discussed paid holidays and proposed the following pay increases: T. Bauer 2% upon one-year anniversary, J. Ehrens 1.5% effective immediately, J. Willard 1% effective immediately. Pingel motions to approve proposal with Freuck second, all aye, motion carried 5-0.

Erwin moves to approve consent agenda with Wahle second, all aye, motion carried 5-0. Consent Agenda & Claims: Computer Systems, Inc (470.00), Counsel (165.86), M & K Mills (3902.50), Snyder & Assoc (2736.22), DiCenzo Painting (112.36), Life Assist (841.65), Ideal Water (36.20), Midwest Benefit (41.25), ICAP (1584.65), T & K Flatwork (396.00), Wellmark (500.10), CenturyLink (361.76), US Bank Visa (286.73), People Service (200.00), MidWest Labs (251.00), MidAmerican Energy (3037.41), MER Engineering (3197.00), Iowa One Call (17.20), IDNR (210.00), Ideal Pure Water (9.10), Claims:

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Agriland FS	tank rental	\$50.00
American Nat'l Bank	revolving fund	\$659.41
Aflac	benefit service	\$68.04
Dave Lyon Auto	1934 Int'l repair	\$104.95
Iron Mountain	shred services	\$94.22
Jennie Edmonson	Pharmacy	\$47.66
IMWCA	dues	\$678.00
KNOD	advertising	\$55.00
MER Engineering	Lift Station repair	\$12,100.00
Menards	supplies	\$399.47
NAPA	oil dry	\$293.65
Regional Water	water service	\$120.00
Salvo Contracting	park building repairs	\$3,949.41
Verizon	phone service	\$138.13
Walnut Communications	IP address	\$10.00
Travis Bauer	reimbursement	\$27.76
July gross payroll		\$12,523.80
	total	\$31,319.50

Reports:

Fire/Rescue Department: 171 runs for year, volunteers will assist with Burbridge Poker Run (Aug 26), football starting at end of August and volunteers will be at games.

Mayor: none

Clerk: SWITA grant support letter has been signed, City hall will partner with Woodmen of the World to install a flag pole at the new City Hall in the spring, staff has worked to make improvements to security City Hall including changing and installing new locks on doors and desks. All public records are available by request during normal business hours.

Maintenance: Dirt purchased and billed, mowing throughout town will be billed

Council Committees:

Economic Development: Sub-lease storage units for routine management, declined by Council.

Finance: Audit scheduled the week of August 28, 2017

Personnel: committee met 8/5 and made recommendations to Council.

Streets: North Street and West 3rd Street improvements discussed

Sewer: Goehring provided July DNR report

Cemetery: none

Water: none

Code Compliance: Civil Citation delivered and Council will be updated on court proceedings.

Parks: none

Motion to enter into closed session pursuant to IA code section 21.5(i) made by Erwin with Pingel second. All aye, motion carried 5-0. Entered closed session at 8:46pm. Motion to end closed session made by Erwin with Pingel second. All aye, motion carried 5-0. Closed session ended at 9:05pm.

Pingel motions to proceed with action decided on in closed session with Erwin second. Pingel, Erwin, and Wahle aye. Dose and Freuck nay. Motion carried 3-2.

Council returns to discussion regarding People Service. Pingel motions to contract with People Service for lagoon sample services with Freuck second. All aye, motion carried 5-0.

Willard addresses Council on employment matters. Pingel makes statement to Mayor Bardsley.

Erwin motions to adjourn with Pingel second. All aye, motion carried 5-0. Adjournment at 9:12pm.

Dennis Bardsley, Mayor

Jill Willard, Clerk (attest)