

**REGULAR MEETING OF UNDERWOOD CITY COUNCIL
CITY HALL – 218 SECOND STREET
Tuesday, October 10, 2017– 7:00 P.M.
MINUTES**

Mayor Bardsley called the meeting to order at 7:00pm. Present were Pingel, Freuck, Dose, and Erwin. Also present was Willard and Bauer. Public present was Zeferina Aguilar. All participate in the Pledge of Allegiance.

Erwin moved to approve the agenda with Freuck second. All aye. Motion carried 4-0.

Dose motioned to approval the minutes of September 12th and September 26th with Erwin second. All aye. Motion carried 4-0.

No public present for forum.

Zeferina Aguilar addressed the Council regarding the property located at 142 3rd Street and the potential for a business. Aguilar asked about purchasing the property and has met with the inspector. Council will discuss further during closed session.

Bauer discussed the cemetery headstone project and how to proceed with re-setting the stones, as well as fixing stones that are leaning. Willard discussed financing for completion of the project in segments. Bauer stated Sondag Monument guarantees their work for life and can work with the City timeline. Council discussed adjusting the budget for coming years.

Willard presented information previously requested for a new City Hall sign. Council discussed the options and decided on one option. Willard also mentioned Friends of Underwood had planned to place a bench where the sign will be. Willard will proceed with securing the sign option for a lesser cost.

Bardsley discussed the use of an employee’s personal tractor earlier in the summer and the need to establish a contracted amount for pay. Bardsley asked how many hours the equipment had been utilized. Willard provided cost estimate provided by Highway 6 Tractor and Council discusses other equipment rentals. Bardsley suggests a contract of \$50.00 per hour. Council discussed previous work completed and work that needs to be done this year. Pingel motions to contract Bauer’s tractor for \$50.00 per hour with Freuck second. All aye, motion carried 4-0.

Willard discussed being approached by residents regarding the drainage ditch behind Clark Circle. Council discussed the silt washing from new construction, and process of gaining access to the easement behind Clark Cir.

Willard presented REAP Grant update.

Willard updated Council on action taken for the Dearborn policy, per Council direction.

Council requested more information last regular meeting regarding the lift station meter and Willard presented the information collected. Pingel questioned and Bauer discussed the benefits of the meter. Pingel asked Bauer to check on how the reports are received. Pingel motions to proceed with purchase of the lift station meter with Erwin second. All aye, motion carried 4-0.

Bardsley discussed the manhole damaged and repaired. Bauer discussed what he witnessed of the property. Willard discussed the issue with the property owner. Pingel suggested ways to prevent destruction of the property in the future. Council decided not to pursue collecting charges to protect the future development. Pingel motions to absorb the price of the manhole repairs with Freuck second. All aye, motion carries 4-0.

Willard discussed the retaining wall being in disrepair. Bardsley asked if the Council would consider selling the property if anyone was interested, as had been discussed a while ago. Council discussed the property and options. Pingel motions to approach the abutting property owners regarding the sale of property with Erwin second. Sale would be “as-is.” All aye, motion carried 4-0.

Erwin motioned to approve the consent agenda and claims with Freuck second. All aye, motion carried 4-0. US Bank VISA 213.32, US Postmaster 109.48, Counsel Office 218.32, CenturyLink 358.41, Computer Systems Inc 470.00, Max I Walker 51.60, Midwest benefit 82.50, Walnut Communications 10.00, Verizon Wireless 135.80, Todco Barricade 538.80, People Service 200.00, Pott County Sheriff 4011.88, Omaha Window & Door 668.80, MidAmerican Energy 2936.19, Claims:

<u>Business</u>	<u>Service</u>	<u>Amount</u>
Brett Goehring	reimbursement (11/11/16)	\$99.47

Travis Bauer	reimbursement	\$89.99
Agriland FS	fuel, city hall and fire station	\$602.23
A + United Radiator	clean / repair radiator	\$175.00
Bomgaars	toggle switch, oil	\$32.96
Barco Municipal	flags	\$360.00
CB Online	domain renewal	\$35.00
Counsel Office	lease payment	\$114.50
Gazette	publications	\$187.87
Ideal Water	purified water	\$36.10
IMWCA	work comp	\$678.00
Menards	street, park, sewer, city hall	\$1,149.34
M & K Mills	trash service	\$7,930.00
Pacos Tires	Chevy truck	\$14.00
Regional Water	water services	\$120.00
United Benefit Society	fire dept	\$41.25
September Gross Payroll		\$25,153.63
	total	\$36,819.34

Reports:

- A. Fire/Rescue Department: 218 runs for the year, department was not selected for grant but will apply next year, and fire supper went well.
- B. Mayor: MAPA 50th celebration was attended by Mayor and city employees.
- C. Clerk: New software will be discussed next month, preliminary audit report has been received, and conference is next week.
- D. Maintenance: none
- E. Council Committees:
 - a. Economic Development: none
 - b. Finance: Clerk report presented
 - c. Personnel: Director position will close Monday at 8:30am. Special meeting will be held next week; committee will meet to discuss details. Bardsley states council should evaluate all personnel salary. Council discusses rates for other entities.
 - d. Streets: Fuel meter installed and de-icer tank delivered.
 - e. Sewer: Local resident with certification offered to provide signature for weekly testing to save money for City.
 - f. Cemetery: none
 - g. Water: none
 - h. Code Compliance: Pingel asked where a previous case is sitting. Willard will check. Willard updated on current proceedings.
 - i. Parks: none

Motion to enter into closed session pursuant to IA code section 21.5(j) made by Pingel with Erwin second. All aye. Entered into closed session at 8:55pm. Motion to end closed session made by Freuck with Erwin second. All aye, closed session ends at 9:01pm. Pingel motioned to proceed with discussion in closed session with Freuck second. All aye, motion carried 4-0. Motion to adjourn made by Pingel with Erwin second. All aye, motion carried 4-0. Session adjourned at 9:02pm.

Dennis Bardsley, Mayor

(attest) Jill Willard, City Clerk